

## CROSSLANDS RESIDENTS ASSOCIATION MINUTES

Monday, December 03, 2018

### Attendance:

**Board Members:** Sara Jane Withers, President, Thomas Swain, Nancy Crowe, Barbara Pusey, Julie Knobil, Howard Hart, Anne Batley, Edie Cannon, Alice DelDuco, Robin Harper, Peggy Newton, Bobbie O'Sullivan, David Rhoads, Jo-anne Smith and Bill Wells. **Excused:** Peter Lane.

**Administration:** Meg Lemley.

**Residents Present:** Paul Stevens, Elizabeth Bainbridge, Alice Stryker, Harold and Julie deWolff, Dick Baxter, Phyllis Wenner, Charles Metz, Jean Barker, Karen Satterthwaite, Dick Scheldt, Judy Heald, Ginny Vaughan, Bill Heald, Evan Clingman, Nancy Evoy, Cyndy and Allan Falcoff, David Peacefull, Sharon Mitchell, Dick Voldstad, Debby Kern, Bob Crowe, Valerie and Bob Suter, Trudy Warren, Manya Bean, Deloras Reeves,

Les Small, Betsy Walker, Garry Stone, Diana Stevens, Bobbie Shaughnessy, Barbara Rowley, Betty Nathan, Larry Flood, Jennifer Allcock, John Schultz, Elizabeth Rhoads, Maggie McCaskey, Dale Kendall, Stephen Green, Sylvia Savery, Elinor Thomforde, Chuck Gosselink, Mary Lou Thomas, Joyce Hurt, Anne Gross, Peg Parker, MaryLee Barker, Betty Gordon, Joan Baker, Denny Schreyer, Dick Rushmore, Alice Bucher, Annamarie MacKeand, John Hurt, Charlotte Gosselink, Ray Firmin.

### President's Remarks: Sara Jane Withers

**Residents that have passed:** Phil Gilbert and Catherine Schilling.

**Welcome KRA Representative:** Tony Bosworth

**New Residents:** Sylvia Savery, Bobbie Shaughnessy.

### CRA Administration:

**CRA Minutes** from 05 November 2018, approved – Barb Pusey, Secretary

**Treasurer's Report**-Julie Knobil, Treasurer; reports, we're in good shape! Julie reported that she made a new format for the financial summary, income on one side and expenses on other side, which made more sense to her. A request from the Camera Committee, for an additional \$400.00 to cover costs of photographs, taken of our "Special Activities"; they are mounted and displayed, for all to see. Request approved.

**Committees:** Nancy Crowe, no report.

**Concerns:** Thomas Swain, with Peggy Newton reporting, this included Pete Lane representing. First concern was a resident reporting, that when he was in the café for breakfast, he had put his jacket on the rack outside the cafe, with hat and gloves in the pockets. When he came out, the jacket was missing. Another jacket disappeared the next day, at dinner time. They talked to Meg and she would inform management and encourage employees' help, by being more vigilant. Another concern was at Cadbury, where they felt there should be better communication having workers identified and work schedules known. Also, concern that too many dogs walking through the Cadbury hallway. Meg's answer that "we are a pet friendly facility", but the pet policy will be reviewed. Meg will talk to the resident.

**CRA Policy and Guidelines Review** – David Rhoads, no report.

**CRA Reserve Fund Policy (draft)** – Sara Jane reports: The CRA Reserve Fund consists of monies accumulated over a number of years; the value stands in excess of \$58,000. Based on the advice from the Finance Committee, and Ed Plascha, KCC Director of Finance, the CRA Executive Board suggests the following Policy for management of the Reserve Fund: Have the CRA Reserve Fund be divided into **two funds**:

1. A **Contingency Fund**, to be maintained at a level of \$15,000.
2. A **Distribution Fund**. When approved by the Board, funds may be distributed for worthy causes that conform to the following criteria:
  - . The use of funds must benefit the CRA Community, as defined by the CRA Constitution.
  - . The use of the funds should not fall in the purview of the normal operations of an individual CRA committee.
  - . The funds should not be used for something that would be covered by the KCC administration.

The board will review the policy at the 07January2019 CRA meeting. If you would like to comment, please

provide your comments, in writing, to Julie Knobil, by 10Dec.

**) CRA Minutes, 3Dec2018 (Page Two)**

**KRA Report** – Alice DelDucco stated that the KRA meeting started with a “question of the day”, “how best to exchange ideas between Board and Community”, trying to increase interaction. Have full exchange of ideas and follow them up. KRA felt that the Holleran survey was successful. Kendal Reserve Fund was discussed. The Auditorium renovations are going slowly.

**New Business** – Sara Jane reported that Phil DeBaun has advised us that a Diversity and inclusion work group will be forming and has openings for members from the Crosslands community. Notices of this will be put in our open boxes.

**KCC Kendal-Crosslands Communities Board - Health Committee** – Linda Duffy reported that Firbank/Audland talked of quality care measurers. Vitalize 360 report was given. Discussed Home Care update; program has started. There is a brochure on Home Care. Also, discussion on use of medical marijuana; very involved; is state approved, but not Federal.

**Administration Monthly Report** – Phil DeBaun was absent. Meg Lemley reports – our Holleran survey will be sent out later, maybe 2<sup>nd</sup> week of January. Met with two architectural firms on the repositioning, will get proposal from no more than four firms. Sales: An event for “waitlist and ready list” only, will be held next week. We stand at 90% capacity; 100% at Cartmel/Coniston. Cadbury finishing new walkway. Question on entrance wait time? Meg replied, “can’t say exactly, but in general, 5 year wait for larger units”. There were fewer moves, this year, from independent units, to nursing care. We have six one bedroom units available. Question, what is #52 unit being used for, in Cadbury; Meg will look into it. Design Center is in Brinton#22.

**Upcoming Events:**

Concerns session: **18December2018**

CRA Executive Board Meeting (all board members welcome): **31December 2018**

CRA Meeting- **07January2019**

**CRA Board Focus 2018-2019: “Bee a Honey!”** How can independent folks help in Audland & Firbank? Working Group: Phyllis Wenner, Edie Cannon, Peggy Dunn, and Sara Jane Withers.

**Jeri Iacono**, Life Enrichment Manager & Crosslands’ volunteers. **What it takes to be a volunteer:**

**Generosity, Understanding, Empathy, Compassion, Patience, Dedication.** Many choices to help: take residents in wheelchairs to activities, read to residents, water pitchers refreshed, visits, music, horticulture, dance therapy, etc. **Sign up to volunteer.**

There is training possible for all volunteers. Clip boards are available (circulating), to **sign up now**.

When leaving the meeting, board members offered everyone a “treat” (honey sticks).

**Closing:**

Appreciation to Audio-Visual Team

Thank you to all who volunteer at Audland and Firbank

Adjourn

Respectfully submitted,  
Barbara Pusey, Secretary